

Town of Chester Public Library – Board of Trustees
Agenda
Meeting Date: October 16, 2018 Time: 6:30 PM

1. Roll Call:
2. Welcome Sara Dallas from SALS
3. Approval of Minutes:
4. Treasurer's Report:
5. Director's Report:
6. Friends Liaison Report:
7. Town Liaison Report: Steve will update us on coordinating Trustee terms of office with the town clerk.
8. Committee Reports:
 - a. Endowment – read and discuss draft donor letter to go out in November
 - b. Policy-
 1. Al will present a streamlined donor/endowment policy
 2. Charlie will share his suggestions after his review of our long range plan
 3. Judy will share her appraisal of our By-Laws
 - c. Publicity – Jane
 - d. Lynn-comments from Town Board Meeting
 - e. Judy-comments from Friends Meeting
9. Unfinished Business:
 - a. Web page progress
 - b. Bathroom project/air conditioning estimates
 - c. Vote on meeting time change
10. Other: nominating committee for 2019 officers
11. Adjourn

