

Town Of Chester Public Library Board of Trustees Meeting

June 19, 2018

Roll Call: The meeting began at 6:30 p.m. with the following members present: Regina Chabarek, Charlie Lytz, Mary Matrose, Al Muench, Jane O'Connell, Judy Patterson, Lynn Thomas and Alma Alvarez. Absent: Linda Taverni and Steve Durkish

Approval of Minutes: The April Minutes were approved. (M:Charlie, S:Al; Passed)

Treasurer's Report: Mary shared a statement of fund activity provided by the Adirondack Foundation. The report shows activity for the first quarter of 2018, and year to date from July 1, 2017 to March 31, 2018. The amount available for grant making for 2018 fiscal year is \$12,206.00. The report also shows a list of donors and the amount of each donation, from 8/15/17 through 1/16/2018. The total amount of individual donations was \$6,163.50.

Director's Report: Alma handed out a copy of a flier she produced about the 2018 Summer Reading Program. A variety of fun programs are being offered. The 2018 Summer Reading Challenge involves points for pages read and programs attended. Prizes include a bike or an E-reader. Additional prizes are offered for completing a Reading Quest.

Alma informed us that Warren County (\$1,200) and Betty Little (\$2,500) will both be sending funding.

Alma also mentioned that we need to look at the budget in July and have it ready to give to Craig by the beginning of August.

Friends Liaison Report: Although Linda was not present at the meeting, Regina passed along the information that the Friends Wine Tasting event was very successful. The book sale will be held on July 13th and 14th. Also, the Friends would appreciate help at the Farmer's Market during the summer.

Town Liaison Report: No Town Liaison was present at the meeting.

Committee Reports:

Endowment Fundraising Committee: Mary shared the catering contract with the Inn on Gore Mountain listing delicious appetizers to be served at our fundraising event. We will guarantee 60 persons, with a cost of \$15 per person.

As a group we brainstormed the many details that need to be addressed for our event. (see list attached) The fundraising event will be held on Thursday, July 19th from 5-7p.m. at the Hermanus Estate. The revised cost will be \$40 per every person, not \$25 for the second person, as originally planned.

Whistle Blower Policy: Regina found out that we won't be needing a whistle-blower policy until our finances reach \$1 million.

Publicity: Jane takes care of getting public notices of our meetings into the SUN. She worked with Alma to arrange for payment to the paper.

New Library Web Page: Alma reports that our web page is up, in skeletal form. She will continue to work on it. Check it out at www.chesterlibrary.org.

Unfinished Business:

Endowment Policy Update and Rewrite: We postponed work on our endowment policy.

Bathroom Renovate Update: Craig Leggett has contacted Pat at Living Floors about the bathroom floor. We'll see what quote Pat provides. If it's over \$5,000 Alma will need to get two more quotes. Otherwise we'll probably get Living Floors to do the work.

Adjournment: The meeting was adjourned at 7:30 p.m. (M:Jane, S:Mary; Passed)

Respectfully Submitted,

Lynn Thomas