

Town of Chester Public Library Board of Trustees
Minutes of December 18, 2019 Meeting

Meeting was called to order at 1:00 p. m.

Those present: Lynn Thomas, Tom Sliva, Trudy Walp, Judy Patterson, Sandy Deak. Alma Alvarez, Library Director.

Absent: Linda Taverni, Friends of the Library, and Steven Durkish, Town Board

Resignations: We have received resignations from Charlie Lytz and Mary Matrose. Tom moved, Sandy seconded that we accept these resignations.

Interview for Trustee: Bob Walp was interviewed for position of Board member. After discussion, Tom moved and Lynn seconded that we accept Bob as a member. Approved.

Approval of October 2019 Minutes: Tom moved, Sandy seconded that the minutes be accepted. Approved.

Directors Report: The use of the Library by non-library members was discussed. It was agreed to allow the Senior Center to use the library until a room is available for them. The donations to the Endowment Fund total thus far is \$4,975.00. Thank you letters will be sent to these donors. The Adirondack Foundation Endowment balance ending Sept. 30, 2019 is \$93,424.24. It was suggested that we research how these funds are invested. As of 2020, the Library will need to pay its own workmans com., a total of \$550.00 per year.

Financial Officer, No report

Friends of the Library, no report

Town Board, no report

Committee Reports:

Endowment Committee: There were 47 donors to the Endowment Fund out of 160 letters sent. Sandy suggested we find out how other libraries obtain donations. Lynn suggested we approach other charitable groups as to how they organize donor lists. Trudy suggested we revise the existing pamphlet to include options to donate. This will be discussed at future meetings.

Policies: Tom presented a revised copy of the Library Gifts Policy. Trudy moved to accept the revised policy, Judy seconded, approved.

Long Range Plan: The Board will continue to explore innovative methods to improve and promote service to the community by including members of the community, the Friends of the Library, the Senior Center and the YMCA on this committee. This will be followed up at future meetings.

Technology: SALS has proposed that the Library increase its Band width, the amount of time to load and down load information . SALS gave a cost of \$84.98 per month. Trudy suggested that the Tech committee research this.

Grants: SALS Continuing Education Grant is available. Trudy suggested a class or classes to guide Trustees in setting up library email address, Drop box, etc.

Adoption of Slate of Officers for 2020

Lynn Thomas, President

Judy Patterson, Vice President

Trudy Walp, Secretary

Bob Walp, Financial Officer

Tom moved we accept these officers, Sandy seconded, approved.

Suggestions were made for new member/s for the Board. Discussion to increase membership to 9 or 11 members. Further discussion needed.

Lynn suggested that the Board put together a basket to be raffled at the Friends of the Library Wine Tasting to be held in May. This will be discussed further at future meetings.

Trudy moved to adjourn, Judy seconded, Meeting adjourned at 2:30 p. m.

Next meeting, January 22, 2020 at 1:00 p. m. in the Library

Respectfully submitted,

Judy Patterson