

Town of Chester Public Library Board of Trustees Meeting
July 16, 2019
Minutes

Meeting called to order at 6:00 pm

Attendance

Present: Mary Matrose, Tom Sliva, Trudy Walp, Judy Patterson, Sandy Deak, Charlie Lytz, Alma Alvarez, Library Director, Linda Taverni, Friends of the Library

Excused: Lynn Thomas

Absent: Steven Durkish, Town Board

Minutes of June 2019 meeting: Minutes approved with correction. Trudy W. moved to approve, Charlie L. seconded. Minutes approved.

Financial Officer's Report: Charlie L. reported the necessary paperwork from Glens Falls National Bank to permit Financial Officer to have online access to our bank account has been obtained. Charlie L. needs Board approval to sign papers. Judy P. moved to permit Charlie L. to sign papers, Tom S. seconded. Motion approved.

•Charlie L. reported the current bank balance is \$2,877.

Library Director's Report: Alma A. reported the Library Summer Hours are in effect from July 8 to August 26.

•Application to Community Fund, Gore Mountain has been approved for Technical Support. "Technical Support Saturdays," a free consultation service on use and problems of technical devices will be held from 10AM to noon on August 3, 10, 17, 24, and Sept 7.

•Summer Reading Program is currently in progress and off to a successful start.

•The 2020 proposed library budget was presented. The Library needs to replace a computer. To allow time for review, it will be voted on at the Board's August meeting.

Friends of the Library Report: Linda T. reports the recent Friends of the Library book sale netted \$2,560.00. The Farmers' Market book sales have been a success as well. The website is looking good; thank you, Bob Walp! The Friends of the Library News Letter is "great!" Thanks again to Bob Walp.

•The Brant Lake YMCA will take the old copier.

Committee Reports

Endowment: Trudy W. and Sandy D. reviewed the ADK Foundation and Library donation lists to collect data for Endowment Fundraising effort. It was suggested that each Board member bring a list of five people (names and addresses) to our August meeting or email the information to Trudy W. These lists will be compared to current Endowment Fund donor lists and new names added to mailing list. Sandy D. will run a

search of trends of passed donations. Discussion about this year's Endowment Fund campaign will continue at the Board's August meeting.

Policies: Tom S feels we need to clarify language of our policies, decide which policies are needed, and review the policies of the last three years. It was suggested we review "Library Development" handout and discuss at the Board's next meeting.

Technology: Tech committee met with some Friends of the Library members and agreed on a new, joint website arrangement.

•Email addresses are now available to Trustees using the domain name Chesterlibrary.org. Please contact Bob or Trudy Walp if you would like to use this email account for library business.

Grants: No news.

New Business: Suggested meeting time change to 10:00 am each month. Will discuss further at the Board's August meeting.

Next meeting: August 20 at 6:30 pm.

Motion to adjourn by Charlie L, Tom S. seconded. Meeting adjourned at 7:47 pm.

Respectfully submitted,
Judy Patterson, Secretary