

**Town of Chester Public Library Board of Trustees
Minutes of Sept. 17, 2019 meeting**

Meeting was called to order at 6:27 p.m.

Present: Lynn Thomas, Mary Matrose, Sandy Deak, Judy Patterson, Charlie Lytz, Tom Sliva, Alma Alvarez, Library Director, Linda Taverni, Friends of Library. Excused: Trudy Walp. Absent: Steven Durkish, Town Board

Minutes of August 2019 meeting: Tom S. moved we accept minutes as written, Charlie L. seconded, minutes approved.

Director's Report: Alma A. reports that the NYLA membership has been renewed and that all Trustees have been enrolled. There is no cost to Trustees.

This is our second year collaborating with the Town of Horicon Library.

Summer Reading Program: Results, Ages 6-14 participating. 46 sign-ups with 19 finishers, reading total of 350 books- average of 18 books per person. Winner in the 12+ category read 34 books; winner in the 6-11 category read 25 books.

Program results: There were 7 pre-school story-time programs with 78 attending; average of 12 each program. There were 6 family programs with 321 attending; an average of 53 per program.

Donations to the Library: \$500.00 from Judge Tim and Barbara Murphy Family Fund. \$250.00 from James Vielkind-Nuen. \$50.00 from Evelyn and Louis Bottali. These checks have not yet been deposited.

Sporting Goods: The Library, in collaboration with the YMCA Wellness Project, will now offer sporting goods for check out. Already purchased with a grant from Dick's Sporting Goods are a Pickle Ball set and a basketball. There will be more items to come.

Digital Support Saturdays completed last Saturday with an average of 5 users per session. 2 computers have been received and installed. One for staff use, and one for public use. The public use computer was paid for by the Friends of the Library.

Letter: Alma shared a lovely letter praising the library, sent from Renate Wildermuth to the Town Board.

Sara Dallas, Director of SALS will be at our October meeting.

Financial Officer's Report: Charlie L reports that we have \$8,000.00 available from the Endowment Fund, and \$2,500.00 in the checking account.

Friends of the Library Report: Linda Taverni, President of the Friends of the Library, reported on the Friends progress over the year and its involvement with the Library. She reminded us that the last Farmer's Market of the season will be Wednesday, Sept.18. Book sales from the Farmer's Market were around \$1,000.00 this season. The Friends provide a lecture series for the public. The next lecture will be on Chipmunks and on October 23, a program on the history of skiing and Gore Mountain. The Friends are seeking new memberships and have about 150 members each year. 20-25 members help with fund raising and volunteer at the two book sales each year, at the Farmer's Market booth, and the yearly Wine Tasting. The Friends provide summer programs, additional Library materials, maintain the Book Arts Collection--handmade, hand printed or historic books. Friend's volunteers maintain and organize the Book Room which contains around 10,000 books which have been donated. The Friends donate books to churches and to the YMCA.

Committee Reports:

Endowment committee : Sandy Deak reports that the committee is searching for names and businesses to add to the list for the Endowment Fund fund-raising letter which will be going out in October. Please contact Sandy or Trudy W. with any names to add to the list.

Policies: Tom S has been working on revising and updating the Library policies. He provided a handout-Recommended Policies Checklist to be reviewed by the Board members and further discussed at the next meeting. Town of Chester Public Library Library Endowment Policy was revised by Tom S and presented to the Board. Charlie L. moved we accept the revision. Sandy seconded. Policy revision was accepted.

Grants: Alma A. is looking into available grants to repair or replace the doors into the Library, and to repair the windows. She will check with SALS for possible grants.

Technology: In the interest of time, Lynn offered to email an update she prepared on the work of the technology committee, rather than present it verbally at this meeting. Trustees agreed.

New Committee: Future Library Development. Lynn proposed this new committee, which will explore innovative ways our library can continue to meet community needs into the future. Mary will chair, and she will print out a list of suggestions to share. Lynn and Judy volunteered to serve on this committee.

Meeting the 2021 Standards: This discussion focused on “Community Partners”. Alma A. discussed partnerships with the YMCA Wellness Center, Literacy Volunteers of N.Y., Brant Lake Library, Head Start, and the school. New ideas could include sending Wendy out to provide story time and music for children at the Day Care and Head Start, working with Friends to provide books at the meal site for seniors, possible collaboration with new senior center (providing space on occasion), services for home-schoolers...

New meeting time for Board meetings was discussed. The third Wednesday of the month at 1:00 p.m. was suggested. Judy P moved we accept this time and day, Mary M. seconded. New meeting time will begin with November meeting.

Meeting adjourned at 8:05 p.m.

Next meeting will be Tuesday, October 15 at 6:30 p.m.

Respectfully submitted,
Judy Patterson, Sec.