

**Town of Chester Library Board of Trustees**  
**Meeting Minutes**  
**June 22, 2022**  
**Chester Library**

1. **Call to Order:** At 7:08 by Vanessa Hutton.
2. **Roll Call:** Present: Vanessa Hutton, Bob Walp, Linda Hales; Ryan Hutton, Greg Gross, Noelle McCrum.  
**Library Director:** Alma Alvarez, Absent  
**Town Board:** Absent  
**Friends of the Library:** Linda Taverni
3. **Approval of the Minutes :** Bob moved to approve the Minutes of May 18, 2022; Noelle seconded. Passed unanimously.
4. **Director's report:**
  - Trustees discussed willingness to participate in Continuing Education for Trustees and the requirement that staff, too, must engage in training. Bob noted that money has been budgeted for staff training.
  - Bob will attend Trustee meetings at Crandall Library to observe their organizational culture.
  - Noelle moved to accept the Director's Report; Linda seconded. Passed unanimously.
5. **Old Business:**
  - **Outdoor Exhibit:** Linda Tiverni reported a cost of \$10,000 for exhibits. Bob moved that the Board provide up to \$2,000 for any shortfall. Linda H. seconded. Passed unanimously.
  - **Letters of Reappointment:** Linda H. has sent Letters of Reappointment.
6. **Committee Reports:**
  - **Development Committee:** After a brief recap of the success of “How to Survive. . . College”, The Board discussed the importance of maintaining a relationship with the School Library in order to attract teens to our library services and programs. The School librarian had suggested a Fall program on survival in the woods.
  - **Finance Committee:** See Agenda.
  - **Policy Committee:**
    - i. Noelle moved to accept The Fine Arts Policy; Vanessa seconded. Passed unanimously.
    - ii. Tech-related policies— to be discussed at the next meeting.
    - iii. Conflict of Interest Policy— Greg noted the following is unclear: “This is not intended to preclude bone fide organizational fundraising activities.” Board agreed. No decision made.
    - iv. Greg moved to accept The Gifts Policy; Bob seconded. Passed unanimously.
    - v. Rules of Conduct— Ryan suggested changes in wording (e. g., replace “disabled people” with “persons with disabilities.” Noelle moved to accept with changes; Vanessa seconded. Passed unanimously.
7. **New Business:**
  - The Board supports Bernie McCann's Book Talk event.
  - Covid Re-opening: The Board wishes to remind Alma and Staff to take down signs requiring masks during periods such as now during low infection rates.
  - Broadband: Ryan moved to approve The Broadband Wireless Project (sals); Bob seconded. Passed unanimously.
  - The Board discussed spending for publicity in newspapers.
8. **Next Meeting:** 8/3/22 at 6:00 p.m.
9. **Adjournment:** Greg moved to adjourn; Vanessa seconded. Passed unanimously. Adjourned 9:30.

**Respectfully submitted,**  
**Greg Gross**  
**Library Board of Trustees**  
**Town of Chester Public Library**

