

Town of Chester Library Board of Trustees
Meeting Minutes
June 22, 2022
Chester Library

1. **Call to Order:** At 7:08 by Vanessa Hutton
2. **Roll Call:** Present: Vanessa Hutton, Noelle McCrum, Bob Walp, Linda Hales, Ryan Hutton. Greg Gross, Ryan Hutton
Library Director: Alma Alvarez, Absent
Town Board: Absent
Friends of the Library: Linda Taverny
3. **Approval of the Minutes:** Bob moved to approve the minutes of May 18, 2022; Noelle seconded. Passed unanimously.
4. **Director's Report:**
 - Trustees discussed willingness to participate in Continuing Education for Trustees and the requirement that staff, too, must engage in training. Bob noted that money has been budgeted for staff training.
 - Bob will attend trustee meetings at Crandall Library to observe their organizational culture.
 - Noelle moved to accept The Director's Report; Linda seconded. Passed unanimously.
5. **Old Business:**
 - **Outdoor Exhibit:** Linda Taverny reported a cost of \$10,000 for exhibits. Bob moved that The Board provide "up to \$2,000 for any shortfall." Linda H. seconded; passed unanimously
 - **Letters of Reappointment:** Linda H. has sent Letters of Reappointment.
6. **Committee Updates:**
 - **Development Committee:** After a brief re-cap of the success of "How to Survive . . . College," The Board discussed the importance of maintaining a relationship with the School's library in order to attract teens to our library's services and programs. The School librarian had suggested a Fall program on survival in the woods.
 - Finance Committee:** See Agenda
 - Policy Committee:**
 - i. Noelle moved to accept The Fine Arts Policy; Vanessa seconded. Passed unanimously.
 - ii. Tech-related policies— to be discussed at the next meeting.
 - iii. Conflict of Interest Policy— Greg noted the following is unclear: "This is not intended to preclude bone fide organizational fundraising activities." Board agreed.

- iv. Greg moved to accept The Gifts Policy; Bob seconded. Passed unanimously.
- v. Rules of Conduct— Ryan suggested changes in wording (e. g., replace “disabled people” with “ persons with disabilities”). Noelle moved to make such changes; Vanessa seconded. Passed unanimously.

7. New Business:

- Bernie McCann’s Book Talk: The Board supports this event.
- Covid Re-opening: The Board wishes to remind Alma and Staff to take down signs requiring masks during periods such as now during low infection rates.
- Broadband: Ryan moved to approve The Broadband Wireless Project (sals); Bob seconded. Passed unanimously.
- The Board discussed spending for publicity in local newspapers.

8. Next Meeting: 8/3/22 at 6:00pm.

9. Adjournment: Greg moved to adjourn; Vanessa seconded. Passed unanimously. Adjourned at 9:30 pm.

**Respectfully Submitted,
Greg Gross
Library Board of Trustees
Town of Chester Public Library**