

**DIRECTOR'S REPORT  
MARCH, 2022**

Staff Absence

Wendy will be getting a hip replacement and will be out from April 6 through at least May 16. Return date is dependent on how well the healing and physical therapy progresses. We have worked out a plan whereby Susannah and I will be able to cover all open hours. If this does not work out we have a former staff member who may be able to help us out. But I don't think it will be necessary. We will discuss further if it appears more help is needed.

Ruplin Gallery and Display Case

The Gallery and Display Case features the work of North Warren Central School – High school students. Exhibition on display for the month of March.

Windows Grant

Deputy Supervisor Marion Eagan has not been able to get in touch with Jim's Glass. She would like to hear from them why the bid doubled before contacting other contractors. There is a possibility that the price might come down if we go with double hung windows rather than the large glass sheets for the two outer windows. But, this is not certain until she can get in touch with them. More info to come.

Budget Adjustment Request

March 16, 2022

Decrease Fund Balance \$4,050  
Increase Equipment L7410.2 \$4,050  
    \$3,700 Pearsall Children Room Grant  
    \$ 350 Balance of Generous Acts Grant

Statistics

	<b>Feb. 2021</b>
Patrons in Library	181
Curbside Delivery	153
Computer users	6
Items checked out	546
ILL received	244
ILL sent	391

	<b>Feb. 2022</b>
Patrons in Library	348
Curbside Delivery	5
Computer users	17
Items checked out	757
ILL received	164
ILL sent	230

Patron Visits Next Page

Feb. 2022 Patron Visitation

<b>Hours</b>	<b>Total People</b>	<b>Total %</b>
<b>9 to 10am</b>	46	13.2%
<b>10 to 11am</b>	73	20.9%
<b>11 to 12pm</b>	68	19.5%
<b>12 to 1pm</b>	37	10.6%
<b>1 to 2pm</b>	53	15.2%
<b>2 to 3pm</b>	42	12%
<b>3 to 4 pm</b>	25	7.2%
<b>4 to 5pm</b>	4	1.4%
<b>Total</b>	<b>348</b>	

Respectfully submitted,  
Alma Alvarez, Director

