DIRECTOR'S REPORT - MAY 2022

Programs
 May 25, 2022 6pm   How to Survive Your First Semester In College
 May 26, 2022 5-7pm   Reception for Susannah Stiehm Exhibition

Booking Programs
Anyone wishing to book programs or exhibits should do so through the Library to avoid date conflicts or over booking. In order to fully promote programs we should have them on the calendar at least one month (6 wks is better) ahead of program date. There is paperwork to be filled out in a timely manner as well. Please do not authorize any dates until a check in with the Program Director (usually Wendy, but for now Alma until Wendy returns) who will authorize bookings and send paperwork. Because programs are discussed at Board meetings you cannot assume the Library will know about it unless one applies directly through the Program Director to book.

Windows
  Deputy Supervisor is still trying to find an installer.

Wendy
Wendy will not have a return date until after her Doctor's Appointment May 19.

Statistics

	Apr. 2021
Patrons in Library	187
Curbside Delivery	24
Computer users	17
Items checked out	551
ILL received	201
ILL sent	246

	Apr. 2022
Patrons in Library	336 (+44%)
Curbside Delivery	4
Computer users	11
Items checked out	834 (+32%)
ILL received	225
ILL sent	214

Apr. 2022 Patron Hourly Visitation

Hours	Total People	Total %
9 to 10am	56	16.67%
10 to 11am	67	19.94%
11 to 12pm	69	20.54%
12 to 1pm	51	15.18%
1 to 2pm	22	6.55%
2 to 3pm	31	9.23%
3 to 4 pm	27	8.04%
4 to 5pm	13	3.87%
Total	336	100%